BEST Award

Instructions for the application process

All information can be provided in German or English. Applications that do not meet the requirements outlined below may be excluded from review for formal reasons. Below, all form fields of the application process are explained and their input is elucidated. Unless otherwise indicated, providing the information is mandatory in order to participate in the review. For further questions, please contact best-award@uni-koeln.de.

Personal Information

Personal data of the applicant.

Name	Name of applicant
E-mail	E-mail address of the applicant. This is the preferred communication path of the BEST-Foundation.
Postal address	Mailing address of the applicant. Here, the mailing address or institute address can be provided and serves as an alternative means of communication.

Submission Information

Core information of the submission.

Category	Selection, if the application is for the PhD award or the Master thesis award
Thesis Title	Original title of the thesis
Date of Thesis Submission	Date of thesis' submission
Institution Name	Name of the university or research institution where the thesis was submitted.
Main Thesis Advisor	Name of the main thesis' supervisor.
Additional Information	Additional information that may be important for the evaluation of the application. Disclosure is voluntary.

Attachments

Motivation Letter	Letter of motivation in which the applicant explains their motivation for applying for the BEST Award. What distinguishes the presented work or the applicant? To what extent does the work relate to the goals of the BEST Foundation?
	Length: *max. 2 DIN A4 pages*
	Format: *pdf-file*
	File size: *max. 1 MB*
Curriculum Vitae (CV)	Tabular, academic curriculum vitae outlining the key stages of the current educational and professional journey of the applicant, listing publications and conference contributions, and briefly outlining further professional, academic, and personal achievements.
	Length: *max. 2 DIN A4 pages*
	Format: *pdf-file*
	File size: *max. 2 MB*
Thesis Abstract	The abstract should provide a comprehensible overview of the key aspects and results of the thesis, allowing non-specialists to access the topic. Graphics, tables, or diagrams, as well as references to publications related to this work, can be part of the abstract. Formatting: Margins: 2.0 cm; Font: Arial; Font size: 11 pt; Line spacing: 1.15. A corresponding template will be provided.
	Length: *max. 1 DIN A4 pages*
	Format: *pdf-file*
	File size: *max. 2 MB*
Additional Information	Additional information (documents, certificates, transcripts, etc.) that are considered important for the evaluation of the application can be compiled as a single file. Disclosure is voluntary.
	Format: *pdf-file*
	File size: *max. 5 MB*

Confirmation

Confirmation	Confirmation of acceptance of the terms and conditions, including the processing of personal data as part of the evaluation process.
Validation	"Captcha" to minimize automated access. In this case, the result of the displayed arithmetic task (number) must be entered in the field.

Data Protection Notice

The University of Cologne's privacy policy (https://portal.uni-koeln.de/datenschutz) applies. All personal data collected as part of the application process will be deleted from the University of Cologne's servers within one week after the deadline for the respective current call for applications for the BEST Award, and will subsequently only be used by the jury for the evaluation of the application for the respective application round. Any further use of the data is excluded.